

## **Tree and Landscape Advisory Committee Meeting**

Thursday, January 20, 2022

10:00 a.m.

305 SW A Street, Bentonville, AR

Zoom Meeting – the public and non-committee members may contact [bbirchfield@bentonvillear.com](mailto:bbirchfield@bentonvillear.com) to request participation via Zoom.

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**Mission Statement:** The City of Bentonville Tree & Landscape Advisory Committee serves as an advisory committee to the City Council and to City Staff working to maintain, improve, renew and protect the urban forest in public rights-of-way, as well as to share information with the public, enhance appreciation of trees, promote proper tree care, and encourage participation in the development of Bentonville's urban forest.

**Tagline:** Grow with trees.

### **Members**

Gulizar Baggson, 12/31/23

Nathan Lembke, Chair, 12/31/23

David Short, 12/31/22

Jessie Wagner, Vice-Chair, 12/31/23

Ralph Weber, 12/31/24

Stephen Gilbert, 12/31/24

Mark Bray, 12/31/24

### **Ex-Officio City Council**

Holly Hook, 12/31/22

### **Staff**

Shelli Kerr, Comprehensive Planning  
Manager

Baylea Birchfield, Planning  
Technician

Geoff Braga, Urban Forester

Emily Krol, Horticulturalist

## **AGENDA**

**OPEN MEETING** - Meeting is being recorded.

**1. Meeting Summary Approval – November 2021\***

### **NEW BUSINESS**

**2. Introductions/Welcome**

**3. Election of Officers**

**4. Bentonville Parks Conservancy Joint Meeting Discussion**

**ADJOURN MEETING**

*\* Attachment*

# Tree and Landscape Advisory Committee Meeting Summary

Thursday, November 18, 2021

10:00 a.m.

305 SW A Street, Bentonville, AR

Zoom Meeting

## SUMMARY

### Attendance

Voting Members	Ex Officio	Staff
✓ Ralph Weber	✓ Holly Hook (City Council)	✓ Baylea Birchfield
✓ Nathan Lembke		✓ Shelli Kerr
✓ David Short		✓ Emily Krol
✓ Stephen Gilbert		✓ Geoff Braga

**Open Meeting.** Baylea called the meeting called to order at 10:07 a.m.

- 1. Meeting Summary Approval.** Minutes approved.

### CURRENT BUSINESS

- 1. 2022 Work Plan.** Baylea presented a draft work plan from 2020. The group discussed tasks that have been completed on the list and shared goals for 2022. Baylea will update the spreadsheet to share with the group.
- 2. 2022 Day/Time Discussion.** Baylea shared that beginning in January, all meeting will need to be held in person with a Zoom option available for those who are unable to attend in person. These meetings will be held the Third Thursday of the month at 10:00 am here at City Hall.
- 3. 2022 Tree Giveaway Dates.** Baylea suggested tentatively hosting the 2022 Tree Giveaways on April 16<sup>th</sup> and October 22<sup>nd</sup>. Holly reminded the group that April 16<sup>th</sup> is Easter weekend. The date is now moved to April 23<sup>rd</sup>. Nathan suggested penciling in October 22<sup>nd</sup> and have the group re-address this date as time approaches.

### OLD BUSINESS

- 4. Fall Tree Giveaway Review.** The group discussed our recent Fall Tree Giveaway. Overall, the event was a success, A few takeaways for next year are listed below.
  - Share with citizens how tall the trees are before they arrive to aid with vehicle size choices for the day of pickup.
  - Provide reflective vests to volunteers.
  - Restructure lane 1 and 2 to encourage traffic to infill the lot smoother.
  - Order more trees that bloom/flower as this is what the majority of citizens are trying to reserve year after year.
- 5. Roundabout Discussion.** Shelli suggested reaching out for bids to hire a landscape company to maintain the roundabout and assist with a design build for the area. The group shared concerns about drifting from our mission to increase the City's tree canopy. Emily did reach out to Blue Ribbon and The Grey Barn but has yet to hear back. Baylea and Shelli will research this more.

### ADJURN MEEITING