



Bentonville Municipal Airport Advisory Board  
Meeting Thursday, August 1, 2019 — 1 pm  
Community Development Building  
305 SW "A" Street Bentonville, AR 72712

## MINUTES

Chair, Richard Ham, opened the meeting of the Airport Advisory Board by leading the room in the Pledge of Allegiance.

Present at meeting: Dr. Richard Ham, Rick Simmons, Chris Faulhaber, Mike Frost, Lisa Kelley and Octavio Sanchez.

### Old Business

Approval of Minutes from July 18, 2019, Meeting

**\*MOTION\***: Chris Faulhaber made a motion to approve the minutes from July meeting. Lisa Kelley seconded the motion. All members were in favor of approving the minutes. Motion carried.

Dennis Birge, Update on Geese Problem Solutions

Dennis Birge informed Board that the City is looking into two border collies being trained and available by end of October. He also is looked into a Trugreen product that is expensive that might have some benefit. With the short turnaround from last meeting not much headway. Mr. Birge hopes to have more before next meeting.

### New Business

City Update - Charles Chadwick, Airport Manager

Mr. Chadwick gave an update on State inspection. He also hand delivered the PAPI grant application to Mr. Mills, which he hopes to make the October agenda. Kathy Franklin with the FAA will be at the Airport on August 5 for a tour/inspection. Chad Cox has had a banner made announcing the 2018 Airport of the Year. Should be up by FAA visit.

Mr. Chadwick would like to take the acceptance of the FAA SE Taxiway & Lighting Design Grant to next Council meeting. **\*MOTION\***: Rick Simmons made a motion, seconded by Mike Frost to approve the acceptance of the Grant. All members in favor to approve the acceptance of the Grant.

Mr. Chadwick is still working on the tax discrepancies of before and after the Through-the-Fence Agreement at Flight Center.

Reminder that Chris Faulhaber last term expires in September this year. Applications for this Board seat can be found on the City Website. You can turn in application to the Mayor's Office or Transportation Department.

Engineering and Construction – Charles Chadwick gave update on behalf of Adam White, Garver Engineers

Mr. Chadwick gave a handout to Board Members provided by Adam White.

Kathrine with Burris Architecture presented the design for the proposed Game Composite Hangar. \*MOTION: Rick Simmons made a motion to approve the design for Planning submittal as it will adhere to all Design Standards for Airport Hangars, seconded by Mike Frost. All members in favor of recommendation. Motion carried.

Mr. Chadwick informed the Board that the Runway Rehab Project would begin on August 10 through August 14.

FBO Update - Phillip Johnson of Summit Aviation

Mr. Johnson informed the Board the Flight Center Parking Lot Expansion is on track and should be complete by September. After Tri-Star completes parking lot, they are scheduled to move over to the East Taxiway Expansion. Should be a smooth transition. FBO is looking into adding swans to the Lake of Bentonville as to help with the geese problem. This should happen quickly.

Tailwind Foundation Update – Dave Powell

Mr. Powell on Turf Runway. Drainage system is to be installed starting August 11 with Garver to oversee and all in all inspections to the City. Mr. Powell and Mr. Chadwick will be discussing the Airport Standards, 7480 and Liability Insurance for Turf Runway with FAA on Monday while FAA is onsite. Turf Runway hopes to be open in September this year. The agreement between the City and Tailwind for maintenance is still being constructed. 7480 is to be submitted after agreement is in place.

Mr. Cox announced that the Airport would like to have an event to celebrate National Aviation Day on August 17. Mr. Chadwick recommended talking with Dennis Birge with the City to get event approval.

With several items needing to be completed and submitted to City Council before the end of the month, Mr. Chadwick suggest moving September meeting to August 26 to meet all City deadlines. \*MOTION: Lisa Kelley made a motion to move September meeting to August 26 at regular time, seconded by Mike Frost. All members in favor of motion. Motion carried.

Adjournment - Meeting adjourned at 2:15 pm.

## AIRPORT ADVISORY BOARD ATTENDANCE LIST

**DATE: July 18, 2019**

NAME	PRESENT	ABSENT
Richard Ham - Chairman	X	
Rick Simmons - Vice-Chair	X	
Chris Faulhaber - Secretary	X	
Mike Frost - Member	X	
Lisa Kelley – Member	X	
Octavio Sanchez, Ex Officio Member		X
Charles Chadwick — Airport Manager	X	
Beverly Shepherd, Administrative Asst.		X
Tracy Billings	X	
Dennis Birge - COB	X	

Ellen Norvell - COB		
Travis Matlock - COB		
Phillip Johnson — Summit	X	
Adam White - Garver	X	
Chad Cox	X	
Mary Jordan - Reporter	X	