



OFF-PREMISE (RETAIL) ALCOHOLIC BEVERAGE PERMIT

Dear Owner/Manager:

Thank you for choosing the City of Bentonville for your establishment. This letter is a brief summary of the responsibilities for applying for and maintaining your Off-Premise (Retail) Alcoholic Beverage Permit based on Arkansas State Law 3-5-212:

- 1) It provides for an annual permit to be issued by the City Clerk. The cost of the annual permit is \$15 plus \$5 per thousand dollars of gross sales in excess of \$1,000. Since year 1 will have no sales history, the initial fee will be \$15.00. Subsequent years will be based on 12 months of sales in a calendar year. If the fee is not paid, we are required to report to the director of ABC.
- 2) The attached application will need to be completed in full and returned to the below address.
City of Bentonville
Accounting Department
1000 SW 14th St
Bentonville, AR 72712
- 3) Include a copy of your current permit issued by the State of Arkansas.
- 4) Renew each year by June 30th using the same application and include a copy of your current permit for the new renewal period.

Attached please find a copy of the application.

If you have any questions, please feel free to contact us @ 479-271-3106

Sincerely,

City of Bentonville Accounting Staff



APPLICATION FOR OFF PREMISES ALCOHOLIC BEVERAGE PERMIT

Type of Permit Off Premises Consumption

State Permit Number _____

Please print or type the following:

Name of Business: _____

Physical Address: _____

Mailing Address: _____

Phone Number: _____ Email: _____

Applicant Name: _____
(must be the person listed on the State Permit)

Applicant's Signature: _____

*******Please attach a copy of your ABC Permit that is applicable to the permit application*******

Permit fee for new applicant with no sales history: \$ 15.00

Renewal permit fee calculation (please enclose check payable to the City of Bentonville):	
1 Gross sales of beer and light wine during most recent Calendar year. Months Open: _____ to _____ <i>Example: (January) (December)</i>	\$ _____
2 Deduct: \$1,000	\$ (1,000.00)
3 Total applicable Gross Sales (subtract line 2 from line 1)	\$ _____
4 Multiply: Line 3 times .005	\$ _____
5 Add: Base fee for up to & including \$1,000 in gross sales	\$ 15.00
6 TOTAL AMOUNT DUE (Add lines 3 & 4)	\$ <u> </u>
For Gross Sales less than or equal to \$1,000.00, please remit \$15.00 as required by Arkansas Code 3-5-212	

According to the Alcohol Beverage Control website: "**Beer**" is defined as any fermented liquor made from malt or any substitute therefor and having an alcohol content of not in excess of five percent (5%) or less than one-half of one percent (0.5%) alcohol by weight and "**Light Wine**" is defined as the fermented juices of grapes, berries, or fruits and any other mixture containing the fermented juices of grapes, berries, or fruits, having an alcoholic content of between one-half of one percent (0.5%) and five percent (5%) alcohol by weight.