



**Pool Rental Reservation
Melvin Ford Aquatic Center**

Available Rental Schedule
May 31, 2019 to August 11, 2019*
Fridays, Saturdays, Sundays from 7:00-9:00pm
 *Some dates are not available due to special events.
 Reservations are made on a first come, first serve basis.

Today's Date: _____ Private Corporate Other (please circle)

Date of Reservation: _____

Name/Organization: _____

Phone: _____ Email: _____

Address: _____

Number of Guests: _____ (Include both swimmers and non-swimmers)

Average Age Range of Swimmers: _____

Rental Fees

# of Guests	Price
Up to 50 guests	\$250
51 – 100 guests	\$300
101-150 guests	\$350
151-200 guests	\$400
Obstacle Course (additional fee)	\$100*
Volleyball (additional fee)	\$50*

Volleyball/Wibit



Payment is due at time of reservation

Downtown Activity Center
 215 SW A Street
 Bentonville, AR 72712
 479-464-PARK (7275)

Melvin Ford Aquatic Center
 2000 NE Memorial Park Square
 Bentonville, AR 72712
 479-273-9206

Bentonville Community Center
 1101 Citizens Circle
 Bentonville, AR 72713
 479-696-0200

Explanation of Fees

Charges include the usage of the pool with lifeguard supervision and a manager on duty.

*The City reserves the right to increase staff (lifeguards) for safety purposes. This will be determined by management in which they will contact you should this apply to your party. The renter will be responsible for additional expenses.

Rules and Regulations

- Reservations must be paid in full the day of booking
- All regular pool rules are enforced
- Floatation devices must be approved by staff
- Glass of any kind is prohibited in all areas of the facility
- Outside party materials (decorations and food) may be brought in by the host. Food items may **only** be setup and consumed in the covered concessions area throughout the entire party. It is the responsibility of the host to setup, serve and remove such items.
- Alcohol may not be served, nor may any person who is intoxicated be allowed in the facility
- The party host may arrive 30 minutes prior to setup
- Bentonville Parks and Recreation is not responsible for unattended or damaged items left at the facility.

Refund Policy:

Renters must give **five full business** days notice before the reserved date in order to receive a full refund for a cancelled rental. Any cancellations after that will not receive a refund.

In the event a rental reservation has to be cancelled due to inclement weather, a full refund will be given to the renting party if both parties are not able to reschedule. Inclement weather will be determined by Bentonville Parks and Recreation.

A \$5.00 cancellation fee will be charged for all refunds processed.

I have read and agree to adhere to the rules and regulations listed above.

Signature of Renter

Date

Recreation Specialist / Supervisor Approval

Date

Payment (Office Use Only)

Rental Fee: \$ _____ Additional Lifeguard Fee \$ _____

Received by: _____ Date: _____