

Call to Order

Hadi Dudley, Library Director, called the meeting to order at 1:05 pm.

Library Advisory Board Members

Michelle Evans, Matthew Moses, Kimberly Seay, Michelle Stamps Pritchett, Cynthia Cochran, Nathan Pollet, Teresa Stafford, Judy Marquess, Octavio Sanchez, Hadi Dudley, Vira Kousol, and Bonnie Bridges

Approval of November 2, 2022 Minutes

The group reviewed the minutes from the November 2, 2022 meeting. Cynthia Cochran moved, and Michelle Stamps Pritchett seconded, to approve the minutes as presented. The November 2, 2022 board minutes were approved as presented.

Agenda Items

1. Hadi Dudley gave a brief Library report and updates
 - a. Expansion: "Construction Documents" phase of pricing is on-target
 - i. Large Scale Development plan approved by Planning Commission
 - ii. Agreements for the next phase of work planned for January 2023 (MSR & Flintco)
 - iii. Bidding with Flintco is planned for January 2023
 1. Pending approval of construction bids in late February or early March
 - a. A bid package may be ready to take to City Council at the end of February or early March.
 - iv. Lil' Library in the Park project approved by City Council
 1. Installation target for January or February at Lake Bentonville
 - v. The City of Bentonville's Sesquicentennial is 2023 (150th anniversary)
 1. The city is planning a variety of activities
 2. The library's goal is to have an activity each month, in the community or with others
 - a. BPL is planning special storytimes during the summer
 - b. The library is planning to have a library card design contest, celebrating Bentonville and honoring our community. A committee will select winners from children's, teen, and adult designs.
 - vi. New "Lucky Day" Collection
 1. A collection of the most popular titles that have excessive holds providing patrons with immediate access
 2. Adults and Teens are the primary audiences
 3. Copies will be cataloged to the appropriate collections once they are no longer popular
 4. Circulation parameters:
 - a. 7-day checkout
 - b. 5-item limit
 - c. No renewals
 - d. No holds are allowed.
 - vii. Library Policy Manual – Continuation of Review

1. The board reviewed and discussed the following policies: Registration and Circulation, Internet / Computer Use and Library Meeting Rooms.
 - a. Minor content edits were made to reflect current conditions, new services and streamlined policy text. The group talked about library card types and how BPL provides access to those who may be experiencing transition in their housing status. General group discussion about future meeting room fees emphasized the need for affordable meeting space.
 2. Additional policies are pending review and have yet to be shared with the Library Advisory Board: Collection Development, Emergency, and Programs & Services.
2. Judy Marquess provided the Friends of the Library Report
 - a. New volunteers are assisting in the bookstore and with other work
 - b. A record number of new memberships were sold at the November Book sale
 - c. Financials per month include: Book Store Sales, Amazon Sales, Memberships and Miscellaneous
 - d. Total revenue for October = \$2,922.07
 - e. Expenses October = \$2,692.65
 - f. Total revenue for November = \$7,236.01
 - i. Includes November Book Sale = \$5,440.55
 - g. Expenses November = \$1,386.01
 - h. Year to Date revenue = \$50,959.10
 - i. Year to Date Expenses = \$47,613.88
 - j. Total on deposit 11/30/2022 = \$33,400.83
 3. Teresa Stafford provided the Library Foundation Report
 - a. 2022 YTD totals
 - i. Total donations = 359
 - ii. Total dollars = \$1,986,206.34 (cash in)
 - iii. Building Fund = \$1,929,570.00 (cash in)
 - b. 2022 EOY appeal:
 - i. Cash in = \$12,380
 - ii. \$62,000 cash outstanding
 - c. Cumulative Building Fund to date (includes outstanding cash & pledges) = \$8,669,855.00
 - i. Remaining overall \$16,750,000 expansion cost = \$3,580,145.00
 1. \$4.5MM bond allocation is considered
 - ii. We are 79% to the \$16,750,000 goal
 - iii. Additional \$500,000 gift – submitted and awaiting confirmation
 - iv. Additional \$1.5MM grant – submitted and awaiting a final decision
 - v. Two corporate proposals closed
 1. KPMG
 2. RJW Logistics Group
 - vi. Four new individuals (family) naming gifts confirmed
 - vii. Ongoing meetings with multiple prospective individual and corporate donors continue
 - d. The next BLF board meeting is scheduled for January 9, 2023.

Next Meeting

Wednesday, January 4, 2023 at 1 PM, BPL Rotary Room

Adjournment

The Library Advisory Board adjourned at 1:53 pm.