

**Call to Order**

Hadi Dudley, Library Director, called the meeting to order at 1:05 pm.

**Library Advisory Board Members**

Michelle Evans, Matthew Moses, Kimberly Seay, Michele Stamps Pritchett, Megan Bolinder, Cynthia Cochran, Teresa Stafford, Judy Marquess, Octavio Sanchez, Hadi Dudley, and Vira Kousol

**Approval of December 7, 2022 Minutes**

The group reviewed the minutes from the December 7, 2022 meeting. Michele Stamps Pritchett moved, and Michelle Evans seconded, to approve the minutes as presented. The December 7, 2022 board minutes were approved as presented.

**Agenda Items**

1. Hadi Dudley gave the Bentonville Library report and provided expansion updates
  - a. MSR Design is providing the final construction documents package to Flintco on Friday
    - i. Flintco is publishing the bid on January 13
    - ii. Bid deadline is currently scheduled for January 26
      1. Expect to take contract package and budget adjustments to the City Council the first meeting in March
      2. Looked forward to ground-breaking (probably in early April)
      3. Expect to take MSR Design contract extension to the City Council in January
  - b. The board reviewed and discussed the approval of the donor naming list provided by the Bentonville Library Foundation. The group generally discussed the idea of option to remove donor names in the event that their actions or reputation do not align with Teresa Stafford confirmed that all donor agreements include a morality clause. Cynthia Cochran moved, and Megan Bolinder seconded, to approve the naming list as presented.
  - c. Library policy review status
    - i. Three policies are pending for the board to review; they will be sent to legal to review, and hope to have them back for the board by February
  - d. The group discussed the Library's 2022 accomplishments and 2023 goals
    - i. Positive feedback from the board – Example: pickup lockers at BPL and Community Center, credit card options for patrons to pay fines and fees, also added more kids and adult programs.
2. Judy Marquess provided the Friends of the Library Report
  - a. Financials for December include:
    - i. Book Store Sales
    - ii. Amazon Sales
    - iii. Memberships
    - iv. Miscellaneous
  - b. Total revenue for December = \$2,610.06
  - c. Expenses for December = \$1,450.86
    - i. Expenses funded author visits, signage, volunteer appreciation supplies
  - d. Year-to-Date Revenue = \$53,569.16
  - e. Year-to-Date Expenses = \$49,064.74

- i. Examples of funded projects: staff scholarship, student scholarships, summer reading program, adult book clubs, teen book clubs, children's book clubs, BPL building expansion, and GeekCon
  - f. Total on deposit 12/31/2022 = \$36,220.42
  - g. Semi-Annual Spring Book Sale is planned for March 30 – April 1
- 3. Teresa Stafford provided the Library Foundation Report
  - a. 2022 end-of-year totals
    - i. Total donations = 400
    - ii. Total dollars = \$2,577,430 (cash in)
    - iii. Building Fund = \$2,516,403 (cash in)
  - b. 2022 EOY appeal:
    - i. Cash in = \$66,025
      - 1. Amount included in end-of-year totals above
  - c. Cumulative Building Fund to date (includes bond funds, outstanding cash & pledges) = \$10,723,855
    - i. Anonymous additional \$500,000 gift – awarded (funding received)
    - ii. Anonymous additional \$1.5MM grant – awarded / pending signatures (payment pledged by end of the month)
    - iii. Total (including \$4.5MM bond) = \$15,223,855
    - iv. Remaining fundraising to overall \$16,750,000 expansion cost = \$1,526,145.00
    - v. We are 91% to \$16,750,000 overall expansion cost
    - vi. Ongoing meetings with multiple prospective individual and corporate donors continue
  - d. Save the date for Sunday, February 26th Donor Appreciation Lunch
    - i. Invitation-only event for donors
    - ii. Big announcement planned
  - e. The next Library Foundation board meeting is scheduled for January 9, 2023.

**Next Meeting**

Wednesday, February 1, 2023 at 1 PM, BPL Rotary Room

**Adjournment**

The Library Advisory Board adjourned at 1:39 pm.